

## Construction Career Up System Engineer Information – Apply for Registration

### Construction Career Up System – Personal Information Handling Agreement

#### ※ Required for all Registrants

To apply for the use of the Construction Career Up System, it is required that you agree to the Terms of Use of the System. In addition, the Foundation defines the policy for the handling of personal information of the users registered in the System as follows. The personal information shall be handled legally and appropriately in compliance with the Act on the Protection of Personal Information and other related laws, as well as regulations defined by the Foundation.

#### ■ Handling of personal information (Appendix) (excerpt)

##### 1. Purpose of Use

- (1) For a proper assessment of an engineer's skills and experience and improvement of working conditions, the engineer, his/her Business Operator and main contractor shall register, store, and update the "Engineer's basic information" (referred to as personal information listed in Table 1 of the Appendix of the Construction Career Up System's Privacy Policy (<http://www.kensetsu-kikin.or.jp/ccus/profile/p-policy>); the same shall apply hereinafter) and "Engineer's work history information" (referred to as personal information listed in Table 2 of the Appendix of the Foundation's Privacy Policy; the same shall apply hereinafter) on the System as follows:
- (1)-1. The engineer (or his/her business operator, business association, etc.) shall register and update his/her basic information on the System.
- (1)-2. The engineer's Business Operator, main contractor, the engineer himself/herself shall register, store, and update his/her work history information on the System.
- (1)-3. The engineer's Business Operator, main contractor shall register and update the "Business Operator's information" (referred to as personal information listed in Table 3 of the Appendix; the same shall apply hereinafter), "Site/Contract information" (referred to as personal information listed in Appendix Table 4; the same shall apply hereinafter) which constitutes the engineer's work history information on the System.
- (1)-4. The engineer's work history information and basic information, the business operator's information, and the site/contract information on the System shall be registered, stored, and updated by linking (sharing) to private and secure entry/exit management systems and safety management systems certified by the Foundation.
- (2) For registered users to understand and properly assess the capabilities of excellent engineers and their Business Operators using the engineer's basic information, the engineer's work history information, his/her Business Operator's information and the site/contract information are registered and stored on the System as described in Section (1). To improve the engineer's employment stability and working conditions, as well as the mechanism to assess the technical capabilities of the engineer and construction capabilities of the Business Operator:
- (2)-1. The engineer's basic information, his/her work history information, Business Operator's information, and the site/contract information shall be shared among the Registered Users. However, for companies other than the engineer's business operator, this does not apply to the engineer's basic information and work history information that the engineer himself/herself or his/her business operator does not agree to share.
- (2)-2. Regarding the engineer's basic information and work history information, only items of which consent from the engineer himself/herself and his/her Business Operator has been obtained shall be provided within necessary scope to an external user for the assessment of the engineer's technical capabilities and the Business Operator's construction capabilities.
- (3) For the main contractor and subcontractor to employ the engineer's basic information, his/her work history information, the Business Operator's information and the site/contract information registered and stored as described in (1) to ensure health and safety at the site at which engineers enter and work, to ensure social insurance participation, to ensure appropriate issue of mutual aid certificate of the construction industry retirement allowance mutual aid system for proper work management and implementation at site and for improvement of construction quality.
- (3)-1. The engineer's basic information, his/her work history information, the Business Operator's information, and the site/contract information are, within the necessary scope, shared with the main contractor, the main subcontractor of the site, and the engineer's Business Operator.
- (3)-2. The engineer's basic information, his/her work history information, the Business Operator's information, and the site/contract information will be linked (shared) to private and secure entry/exit management systems, safety management systems certified by the Foundation and the System.
- (4) To ensure the proper and smooth operation of the System, such as registration process, communication, the engineer's identity verification, the Business Operator's identity verification, etc.
- (5) For the development of the System, for public relations activities to related parties, and necessary investigations for the enhancement of the System.
- (6) For investigation and analysis of problems in the construction industry.

##### 2. Sharing of personal information

The Foundation shares the personal information of the Registered Users according to the following details.

###### (1) Sharing purpose:

Similar to the Purpose of Use items (1) ~ (3).

###### (2) Items of personal information to be shared:

- ① Engineer's basic information
- ② Engineer's work history information
- ③ Business Operator's information
- ④ Site / Contract information

However, regarding item (2)-1 in the Purpose of Use, for companies other than the engineer's Business Operator, sharing does not apply to the engineer's basic information and work history information items that the engineer himself/herself or his/her Business Operator does not agree to share.

###### (3) Scope of Sharing

- ① Users or operators of private entry/exit management systems and safety management systems (only those certified by the Foundation as satisfying the requirements to be linked with the System) that hold or intend to hold all or part of the basic information and work history information of the engineers who engage in or will be engaged in the construction work (the Purpose of Use items (1)-4 and (3)-2).
  - ② The Registered Users of the System (the Purpose of Use items (2)-1 and (3)-1). However, for item (3)-1, it is limited to the engineer's Business Operator, the main contractor and the main subcontractor.
  - ④ The person/party responsible for managing personal information
    - ① The General Manager of the Construction Career Up System
    - ② Private systems certified by the Foundations
- ※ Name of each system shall be separately provided.

##### 3. Provision of personal information to a third party

The Foundation does not provide personal information of the Registered Users to third parties except the following cases:

- ① When consent from the Registered Users is obtained.
- ② When requested by the law.
- ③ When it is necessary for the protection of human life, body or property and it is difficult to obtain the consent of the Registered Users.
- ④ When it is particularly necessary to promote the public health or the sound development of children and it is difficult to obtain the consent of the Registered Users.
- ⑤ When it is required to cooperate with a state organ, a local government in executing the affairs prescribed by the laws, in which obtaining the consent of the Registered Users is likely to impede the execution of the affairs concerned.
- ⑥ When outsourcing a job within necessary scope to achieve the Purpose of Use.
- ⑦ When providing information to the persons/parties mentioned in section "2. Sharing of personal information".

For details, visit the home page of the Foundation website and read the full text of the "Privacy Policy", "Handling personal information on the Construction Career Up System (Purpose of Use)", "Sharing of personal information" and "Provision of personal information to a third party"

By reading the text, I confirm and agree with the contents of the Privacy Policy posted on the Foundation's home page.

上記に記載の他、本財団ホームページに記載されている建設キャリアアップシステム個人情報保護方針等の内容を確認し、これに同意します。

Personal Signature or  
Name and seal  
本人署名または記名押

閲覧専用

Date year month day  
署名または記名押印日 年 月 日

By reading the text, I confirm the contents of the Privacy Policy posted on the Foundation's home page and agree that the person mentioned on the left side applies for the use of the System.

Legal representative

※ If the Registrant is a juvenile, the legal representative is required to sign or name and seal.

Legal representative ( Custodial person  Guardian  Curator  Limited guardian  Other)

上記に記載の他、本財団ホームページに記載されている建設キャリアアップシステム個人情報保護方針等の内容を確認し、左記の者が申請することに同意します。※申請者が未成年者の場合は、法定代理人の署名または記名押印が必須となります。法定代理人( 親権者  後見人  保佐人  補助人  その他)

Personal Signature or  
Name and seal  
本人署名または記名押

閲覧専用

Date year month day  
署名または記名押印日 年 月 日